



Name: Juneteenth Holiday Policy  
Category: Employment, Benefits and Workplace  
Subject: State Holidays  
Owner: Vice President for Human Resources and Equity, Diversity & Inclusion  
Related Procedures: None  
Related Forms: None

**I. SCOPE**

This policy amendment applies to all regular full-time and temporary full-time greater than nine months employees

**II. POLICY STATEMENT**

The College will recognize June 19<sup>th</sup>, known as Juneteenth, as a permanent (non-floating) holiday for all regular full-time and temporary full-time greater than nine months employees.

**III. POLICY**

This policy amendment adds Juneteenth to the list of approved holidays in Section 6.03 of the personnel policy manual. See attached Exhibit A.

**IV. EFFECTIVE DATE(S)**

This policy is effective upon signature.

**V. FREQUENCY OF REVIEW AND UPDATE**

This policy will be reviewed and updated as needed.

**VI. SIGNATURE AND DATE OF APPROVAL**

This policy amendment is a non-substantive revision that is required to comply with the recent enactment of House Bill 119 of the 151<sup>st</sup> General Assembly.

A handwritten signature in blue ink that reads "Mark T. Brainard".

Mark T. Brainard, President

11/23/2021  
Date

## Exhibit A

### 6.03 Holidays

Regular, full-time employees have the following paid holidays:

- New Year's Day
- Martin Luther King, Jr., Day
- Good Friday
- Memorial Day
- June 19, known as Juneteenth
- Independence Day
- Labor Day
- General Election Day
- Return Day (after 12:00 noon for employees living or working in Sussex County)
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day
- Two Floating Holidays
- Any additional holidays so proclaimed by executive decree (Presidential and/or Gubernatorial) and approved by the President of the College