



Name: Placement in College-Level Courses
Category: Academic Policies
Subject: Student Placement in College-Level Courses
Owner: Vice President for Academic Affairs
Related Procedures: N/A
Related Forms: N/A

I. SCOPE

This policy applies to all current and prospective students seeking degrees, diplomas, or credit certificates for college-level courses.

II. POLICY STATEMENT

The Placement in College-Level Courses Policy is designed to promote student success in college-level courses by demonstrating readiness prior to registration. Clear and effective communications skills are core curriculum competencies for the College's academic programs. A student must be proficient in the English language, both written and oral, to succeed in college-level courses.

III. POLICY

The following will be substituted in lieu of the Placement in College-Level Courses Policy appearing in the College Catalog/Student Handbook. New language, if any, appears in **red**. Deletions, if any, are noted by ~~strikethrough~~:

Placement in College-Level Courses

Applicants seeking degrees, diplomas, or credit certificates must provide evidence of **English language proficiency and** readiness for college-level courses. A variety of means are accepted, including high school cumulative GPA, standardized tests, previous college-level coursework in English and mathematics, transfer credit, other credit for prior learning for required courses in English and mathematics, or possession of an associate or higher degree.

High School Cumulative GPA

High school cumulative GPA alone may serve as the placement indicator. To use high school cumulative GPA as evidence of readiness for college-level courses, applicants must provide the high school senior official or unofficial transcript showing a cumulative GPA of 3.0 or higher (83% or higher on a percent grade scale or B or higher on a

letter grade scale). Transcripts with pass/fail grades and/or multiple grades excluded from the cumulative GPA may not be eligible as a measure for placement. All transcripts are subject to review. Students presenting a credential other than a regular diploma (as defined by the state where the high school is located) may not be eligible to use high school cumulative GPA for placement purposes. There are no age limits on high school GPA being used as evidence of college readiness. Students who wish to take college-level courses prior to high school graduation may use junior high school GPA as an additional measure.

Standardized Tests

Students may submit standardized test scores for placement purposes. The College accepts SAT scores.

Previous Coursework, Transfer Credit, or Other Credit for Prior Learning

Previous coursework, transfer credit, and other credit for prior learning may qualify students for college-level placement in the respective subject.

If students do not have one of the college-readiness indicators above, they may enter a college-level course by taking advantage of the co-requisite support model to refresh their skills. For students with no indicator of college readiness, the co-requisite support model should be considered before ACCUPLACER testing.

IV. EFFECTIVE DATE(S)

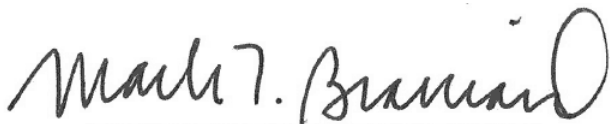
This policy is effective August 19, 2025

V. FREQUENCY OF REVIEW AND UPDATE

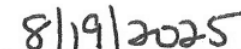
This policy will be reviewed annually and updated as needed.

VI. SIGNATURE AND DATE OF APPROVAL

Approved by the President in accordance with Article IX of the Delaware Technical Community College bylaws.



Mark T. Brainard, President



Date